



Licensing Committee Agenda

Wyre Borough Council
Date of Publication: 13 May 2019
Please ask for : Carole Leary
Democratic Services Officer
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**Licensing Committee meeting on Tuesday, 21 May 2019 at 6.00 pm
in the Civic Centre, Poulton-le-Fylde**

1. Apologies

2. Declarations of Interest

Members will disclose any pecuniary and any other significant interests they may have in relation to the matters under consideration.

3. Application for a Premises Licence in respect of The Park Club, West Drive, Thornton Cleveleys, Lancashire, FY5 2BL (Pages 1 - 44)

Report of the Service Director Health and Wellbeing, attached.

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Report of:	Meeting	Date
Mark Broadhurst, Service Director Health and Wellbeing	Licensing Committee	21 May 2019

<p style="text-align: center;">Application for a Premises Licence in respect of The Park Club, West Drive, Thornton Cleveleys, Lancashire, FY5 2BL</p>

1. Purpose of report

1.1 To provide members with information to assist them at a hearing to determine an application for a new premises licence under the provisions of the Licensing Act 2003.

2. Outcomes

2.1 Determination of the application submitted under section 17 of the Licensing Act 2003 by The Park Club, Cleveleys.

3. Recommendation

3.1 That members determine the application for a new premises licence, in respect of The Park Club, West Drive, Thornton Cleveleys, Lancashire, FY5 2BL.

4. Background

4.1 The Park Club is a two storey building with a bowling green, occupying a large corner plot on the corner of West Drive and Rossall Road in Cleveleys.

4.2 It has operated under a Club Premises Certificate since 2005, but wishes to have the flexibility to be able to hire its facilities to non-members without the need to use Temporary Event Notices, to ensure alcohol sales are lawful.

4.3 If the application is granted, the Club will continue to operate on a daily basis as a members club, rather than a full on-licensed venue, but with the ability to generate additional revenue from private hire bookings.

- 4.4** The Club Premises Certificate currently authorises the following:
Live Music, recorded music, performance of dance and anything of a similar description and the supply of alcohol for consumption on the premises.

Sunday to Thursday 11:00 to 00:00
Friday and Saturday 11:00 to 01:00

Non-standard timings, licensable activities are permitted:

Until 02:00 on 25 and 27 December and between normal closing on 31st December and normal opening on 1 January.

Opening hours of the Club

Sunday to Thursday 09:00 to 01:00
Friday and Saturday 09:00 to 02:00

Non-standard timings, for opening hours

Until 03:00 on 25 and 27 December and between normal closing on 31st December and normal opening on 1 January.

5. Key issues and proposals

- 5.1** An application was received on 13 March 2019 for a new premises licence which seeks authorisation to provide regulated entertainment and the sale and supply of alcohol between 09:00 and 01:00 Monday to Sunday, with an hour drinking up time, and to supply late night refreshment from 23:00 to 02:00 (**Appendix 1**).
- 5.2** A copy of the existing club premises certificate including all the conditions that the club must currently observe is attached at **Appendix 2**.
- 5.3** A location plan is attached at **Appendix 3**.
- 5.4** The application was advertised, in accordance with the requirements of The Licensing Act 2003 (Premises licences and club premises certificates) Regulations 2005. During the statutory 28 day consultation period, seven representations from local residents against the application have been received (**Appendix 4**).
- 5.5** Residents are concerned about the potential for noise nuisance and disturbance from patrons using the venue, particularly late at night.
- 5.6** A number have made reference to existing problems, but unfortunately these problems have not been reported to either licensing or environmental health prior to the representations being submitted.
- 5.7** All of the Responsible Authorities have been consulted and whilst none have objected to the proposed hours, the Police and Environmental Health have agreed new conditions with the applicant to mitigate their

potential concerns about crime, disorder and nuisance.

5.8 A list of all the agreed conditions that the licence will be subject to, if granted are reproduced at **Appendix 5**.

5.9 This application has therefore been brought before members to determine in the light of the outstanding representations.

5.10 Whilst all of the Council’s Statement of Licensing Policy should be taken into account when determining this application, the Committee’s attention is particularly drawn to the following paragraphs:-

- 7.0 General Approach to Licensing
- 14.0 The Licensing Objectives
- 14.3 Prevention of Public Nuisance
- 14.3.1 Disturbance by patrons leaving the premises

5.11 The Licensing Committee must consider the application in accordance with Section 35 of the Licensing Act 2003.

Section 35 (2) provides that subject to subsection (3) and section 36(6), the authority must grant the application.

(3) Where relevant representations are made, the authority must—

(a) Hold a hearing to consider them, unless the authority, the applicant and each person who has made such representations agree that a hearing is unnecessary, and

(b) Having regard to the representations, take such of the steps mentioned in subsection (4) (if any) as it considers appropriate for the promotion of the licensing objectives.

(4) The steps are:

(a) to modify the conditions of the licence;

(b) to reject the whole or part of the application;

and for this purpose the conditions of the licence are modified if any of them is altered or omitted or any new condition is added.

Financial and legal implications	
Finance	There are no financial implications directly associated with the review of this licence.
Legal Legal cont.	The hearing should be conducted following the principles of natural justice and in accordance with the council’s hearing procedure. Any party to this application who is aggrieved by the decision of the licensing committee has the right of appeal within twenty one days to the magistrates’ court.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with an x.

risks/implications	✓ / x
community safety	✓
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a 3rd party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Niky Barrett	887236	Niky.barrett@wyre.gov.uk	24 April 2019

List of background papers:

name of document	date	where available for inspection
Statement of Licensing Policy	2016 - 2021	Licensing section

List of appendices

- Appendix 1 – Application form
- Appendix 2 – Current licence CPC(A)0046
- Appendix 3 – Location plan
- Appendix 4 – Representations
- Appendix 5 – Agreed conditions



**(F) Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I/We The Park Club, Cleveleys

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description The Park Club West Drive			
Post town	Thomton Cleveleys	Postcode	FY5 2BL
Telephone number at premises (if any)		01253 852132	
Non-domestic rateable value of premises		£19000	

Part 2 - Applicant details

Please state whether you are applying for a premises licence as (Please tick as appropriate)

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i as a limited company/limited liability partnership please complete section (B)
 - ii as a partnership (other than limited liability) please complete section (B)
 - iii as an unincorporated association or please complete section (B)
 - iv other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)
- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales please complete section (B)
- ga) a person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 (within the meaning of that Part) in an independent hospital in England please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm (by ticking yes to one box below):

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)
Surname			First names	
Date of birth		I am 18 years old or over <input type="checkbox"/>		Please tick yes
Nationality				

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Current residential address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service). The 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).					

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr <input type="checkbox"/>	Mrs <input type="checkbox"/>	Miss <input type="checkbox"/>	Ms <input type="checkbox"/>	Other Title (for example, Rev)	
Surname			First names		
Date of birth			I am 18 years old or over <input type="checkbox"/> Please tick yes		
Nationality					
Current postal address if different from premises address					
Post town		Postcode			
Daytime contact telephone number					
E-mail address (optional)					
Where applicable (if demonstrating a right to work via the Home Office online right to work checking service). The 9-digit 'share code' provided to the applicant by that service (please see note 15 for information).					

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name The Park Club
Address West Drive Thomton Cleveleys FY5 2BL
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) A private members club
Telephone number (if any) ()
E-mail address (optional) ()

Part 3 Operating Schedule

When do you want the premises licence to start?

DD	MM	YYYY
2	2	04 2 0 19

If you wish the licence to be valid only for a limited period, when do you want it to end?

DD	MM	YYYY

Please give a general description of the premises (please read guidance note 1)

The building is set in large, private, hedged and fenced grounds, well away from housing. Alcohol is only served to members and guests attending Lodge meetings, practises or private functions (e.g. weddings, birthdays etc). Although the building consists of two storeys, alcohol is only sold on the ground floor but is consumed throughout the site, both indoors and outdoors. Entertainment is occasionally provided in the form of discos or small groups of live artistes.
It is not intended to operate the premises as a pub but to continue to operate as a private members club with private, pre-booked functions being allowed.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?
(please see sections 1 and 14 and Schedules 1 and 2 to the Licensing Act 2003)

- Provision of regulated entertainment (please read guidance note 2) Please tick all that apply
- a) plays (if ticking yes, fill in box A) Y
 - b) films (if ticking yes, fill in box B) Y
 - c) indoor sporting events (if ticking yes, fill in box C) Y
 - d) boxing or wrestling entertainment (if ticking yes, fill in box D) X
 - e) live music (if ticking yes, fill in box E) Y
 - f) recorded music (if ticking yes, fill in box F) Y
 - g) performances of dance (if ticking yes, fill in box G) Y
 - h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H) Y

Provision of late night refreshment(if ticking yes, fill in box I) Y

Supply of alcohol(if ticking yes, fill in box J) Y

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 7)			<u>Will the performance of a play take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	Y
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	09.00		Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>
		1.00			
Tue	09.00		State any seasonal variations for performing plays (please read guidance note 5)		
		1.00			
Wed	09.00		Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 6)		
		1.00			
Thur	09.00				
		1.00			
Fri	09.00				
		1.00			
Sat	09.00				
		1.00			
Sun	09.00				
		1.00			

B

Films Standard days and timings (please read guidance note 7)			Will the exhibition of films take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	Y	
Day	Start	Finish		Outdoors	<input type="checkbox"/>	
Mon	09.00		Please give further details here (please read guidance note 4)	Both	<input type="checkbox"/>	
		1.00				
Tue	09.00					
		1.00				
Wed	09.00			State any seasonal variations for the exhibition of films (please read guidance note 5)		
		1.00				
Thur	09.00					
		1.00				
Fri	09.00		Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 6)			
		1.00				
Sat	09.00					
		1.00				
Sun	09.00					
		1.00				

C

Indoor sporting events Standard days and timings (please read guidance note 7)			Please give further details (please read guidance note 4) Snooker and darts matches.
Day	Start	Finish	
Mon	09.00		State any seasonal variations for indoor sporting events (please read guidance note 5)
		1.00	
Tue	09.00		
		1.00	
Wed	09.00		
		1.00	
Thur	09.00		
		1.00	
Fri	09.00		
		1.00	
Sat	09.00		
		1.00	
Sun	09.00		
		1.00	

F

Recorded music Standard days and timings (please read guidance note 7)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	Y
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	09.00		Please give further details here (please read guidance note 4) Discos providing amplified music as background during meals and for dancing afterwards.		
		1.00			
Tue	09.00				
		1.00			
Wed	09.00		State any seasonal variations for the playing of recorded music (please read guidance note 5)		
		1.00			
Thur	09.00				
		1.00			
Fri	09.00		Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list (please read guidance note 6)		
		1.00			
Sat	09.00				
		1.00			
Sun	09.00				
		1.00			

G

Performances of dance Standard days and timings (please read guidance note 7)			<u>Will the performance of dance take place indoors or outdoors or both – please tick</u> (please read guidance note 3)	Indoors	Y
Day	Start	Finish		Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Mon	09.00		Please give further details here (please read guidance note 4)		
		1.00			
Tue	09.00				
		1.00			
Wed	09.00		State any seasonal variations for the performance of dance (please read guidance note 5)		
		1.00			
Thur	09.00				
		1.00			
Fri	09.00		Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 6)		
		1.00			
Sat	09.00				
		1.00			
Sun	09.00				
		1.00			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 7)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon					
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 5)		
Thur					
Fri					
Sat			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sun					

E

Live music Standard days and timings (please read guidance note 7)			Will the performance of live music take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	Y
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 4)		
Mon	09.00		Small groups providing amplified music as background during meals and for dancing afterwards		
		1.00			
Tue	09.00				
		1.00			
Wed	09.00		State any seasonal variations for the performance of live music (please read guidance note 5)		
Thur	09.00				
		1.00			
Fri	09.00		Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 6)		
Sat	09.00				
		1.00			
Sun	09.00				
		1.00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 7)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick (please read guidance note 3)	Indoors	<input checked="" type="checkbox"/>
Mon	09.00			Outdoors	<input type="checkbox"/>
		1.00	Both	<input type="checkbox"/>	
Tue	09.00		Please give further details here (please read guidance note 4)		
		1.00			
Wed	09.00				
		1.00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 5)		
Thur	09.00				
		1.00			
Fri	09.00		Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 6)		
		1.00			
Sat	09.00				
		1.00			
Sun	09.00				
		1.00			

I

Late night refreshment Standard days and timings (please read guidance note 7)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 3)		Indoors	<input checked="" type="checkbox"/>
Day	Start	Finish			Outdoors	<input type="checkbox"/>
Mon	23.00	02.00			Both	
Tue	23.00	02.00	Please give further details here (please read guidance note 4)			
Wed	23.00	02.00				
Thur	23.00	02.00	State any seasonal variations for the provision of late night refreshment (please read guidance note 5)			
Fri	23.00	02.00				
Sat	23.00	02.00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 6)			
Sun	23.00	02.00				

J

Supply of alcohol Standard days and timings (please read guidance note 7)			Will the supply of alcohol be for <u>consumption – please tick</u> (please read guidance note 8)	On the premises	
Day	Start	Finish		Off the premises	<input type="checkbox"/>
				Both	Y <input type="checkbox"/>
Mon	09.00		State any seasonal variations for the supply of alcohol (please read guidance note 5)		
		1.00			
Tue	09.00				
		1.00			
Wed	09.00		Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 6)		
		1.00			
Thur	09.00				
		1.00			
Fri	09.00				
		1.00			
Sat	09.00				
		1.00			
Sun	09.00				
		1.00			

State the name and details of the individual whom you wish to specify on the licence as **designated premises supervisor** (Please see declaration about the entitlement to work in the checklist at the end of the form):

Name	
Date of birth	
Postcode	
Personal licence number (if known)	
Issuing licensing authority (if known)	

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 9).

Amusement machines will be sited in full view of bar staff.

L

Hours premises are open to the public Standard days and timings (please read guidance note 7)			State any seasonal variations (please read guidance note 5)
Day	Start	Finish	
Mon	9.00		<p>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 6)</p>
Tue	9.00		
Wed	9.00		
Thur	9.00		
Fri	9.00		
Sat	9.00		
Sun	9.00		

M

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b, c, d and e) (please read guidance note 10)

The primary purpose of the venue shall be that of a private members club and members are issued with a swipe card for admission.

Guests may attend the premises but must be signed in by a member and a register will be maintained at the premises, wherein the names of any guests will be duly recorded and must be made available to an authorised officer on request.

Non-members can attend the premises for private functions taking place in the function room and/or lounge area.

Any external areas will cease to be used at 22.00 daily.

On these occasions, and on Friday & Saturday evenings, there will be a suitable member

of management on the premises until the venue has closed.

b) The prevention of crime and disorder

CCTV, which complies with the following criteria, will be installed at the premises:

- a. The CCTV system shall be installed, maintained and operated to the reasonable satisfaction of Lancashire Constabulary.
- b. The system shall display on any recording the correct time and date of the recording;
- c. The system shall be recording during all hours the premises are open to the public;
- d. VCR tapes or digital recording shall be held for a minimum of 31 days and 21 days respectively, after the recording is made and will be made available to the Police or any authorised persons acting for a Responsible Authority for inspection upon request.
- e. The system shall, as a minimum, record images of the head and shoulders of all persons entering the premises.
- f. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times that the premises are open to the public. This staff member will be able to show police, or any officer acting for a Responsible Authority, recent data or footage with the absolute minimum of delay when requested.

The licence holder shall notify the Police Licensing Unit on any occasion when the CCTV is to be inoperative for a period in excess of one working day and shall provide a certificate from a competent person stating the reason for the system being inoperative and the measures which have been taken to satisfy the licence conditions.

The premises will operate a zero tolerance drugs policy and any drugs found shall be confiscated, stored, disposed of or transferred in accordance with procedures agreed with the Lancashire Constabulary.

Security arrangements will be sufficient to discourage the sale and consumption of drugs: such arrangements to include regular checks of toilet areas.

At least one personal licence holder (whose identity will be known to all other staff engaged in the sale or supply of alcohol) will be available (or contactable by telephone) whilst the sale or supply of alcohol is being undertaken, except in the case of emergency.

An authorisation of sales, signed and dated by the DPS, shall be kept at the premises showing all persons authorised by them to make sales of alcohol at the premises. All staff involved in sales will be at least 18 years of age and will receive training to promote the licensing objectives. All training to be documented and records made available on request to Lancashire Police or any authorised officer.

There will be a "Challenge 25" scheme in operation at the premises, requiring any individual who appears to be under the age of 25 to provide identification to prove that they are over the age of eighteen. In the event that the individual is unable to provide said identification, then the sale of alcohol will be refused. The only forms of identification which will be accepted as proof of age are:

- a. a valid UK Passport;
- b. a valid UK photocard driving licence;
- c. A PASS card; and / or,
- d. any other form of identification previously agreed with representatives from the Blackpool Police Licensing Unit.
- e. any other nationally or locally approved form of identification which may be introduced in the future

Signs promoting this policy shall be prominently displayed at public entrances and alcohol sales areas.

All staff to have received suitable training in relation to the Proof of Age Scheme to be

- c. A PASS card; and / or,
 - d. any other form of identification previously agreed with representatives from the Blackpool Police Licensing Unit.
 - e. any other nationally or locally approved form of identification which may be introduced in the future
- Signs promoting this policy shall be prominently displayed at public entrances and alcohol sales areas.

All staff to have received suitable training in relation to the Proof of Age Scheme to be applied upon the premises. Records to evidence this will be made available to an authorised officer upon request.

An incident book will be maintained, in which shall be recorded :

- a. All incidents of crime and disorder
- b. Refused sales to suspected under age / drunken persons
- c. A record of any person refused admission or asked to leave the premises
- d. Details of occasions upon which the Police are called to the premises
- e. The use or discovery of drugs

That book shall be available for inspection by a Police Officer or authorised person.

Risk assessments as to the need for licensed door supervisors will be undertaken for general business and for special events. Those risk assessments will be made available to responsible authorities on request.

c) Public safety

There is emergency lighting throughout the building.

Risk assessment to comply with the Regulatory Orders has been completed.

Fire fighting equipment is serviced annually.

Fire alarm tests are carried out regularly and recorded.

PAT testing is carried out annually.

There are current gas and electrical safety certificates.

Mechanical extraction is in place.

Empty glasses and bottles will be frequently collected from the premises.

d) The prevention of public nuisance

All entrances have lobbies to reduce noise transfer.

e) The protection of children from harm

Functions which specifically target young people aged 17-18 years (for example birthday parties) will not be allowed to take place on the premises.

Children under 16 must be supervised by a responsible adult at all times.

Any person under 18 is only permitted to remain on the premises until 22.00 hours.

Checklist:

Please tick to indicate agreement

- I have made or enclosed payment of the fee. Y
- I have enclosed the plan of the premises. Y
- I have sent copies of this application and the plan to responsible authorities and others where applicable. Y
- I have enclosed the consent form completed by the individual I wish to be designated premises supervisor, if applicable. Y
- I understand that I must now advertise my application. Y
- I understand that if I do not comply with the above requirements my application will be rejected. Y
- [Applicable to all individual applicants, including those in a partnership which is not a limited liability partnership, but not companies or limited liability partnerships] I have included documents demonstrating my entitlement to work in the United Kingdom or my share code issued by the Home Office online right to work checking service (please read note 15).

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED.

Part 4 – Signatures (please read guidance note 11)

Signature of applicant or applicant’s solicitor or other duly authorised agent (see guidance note 12). If signing on behalf of the applicant, please state in what capacity.

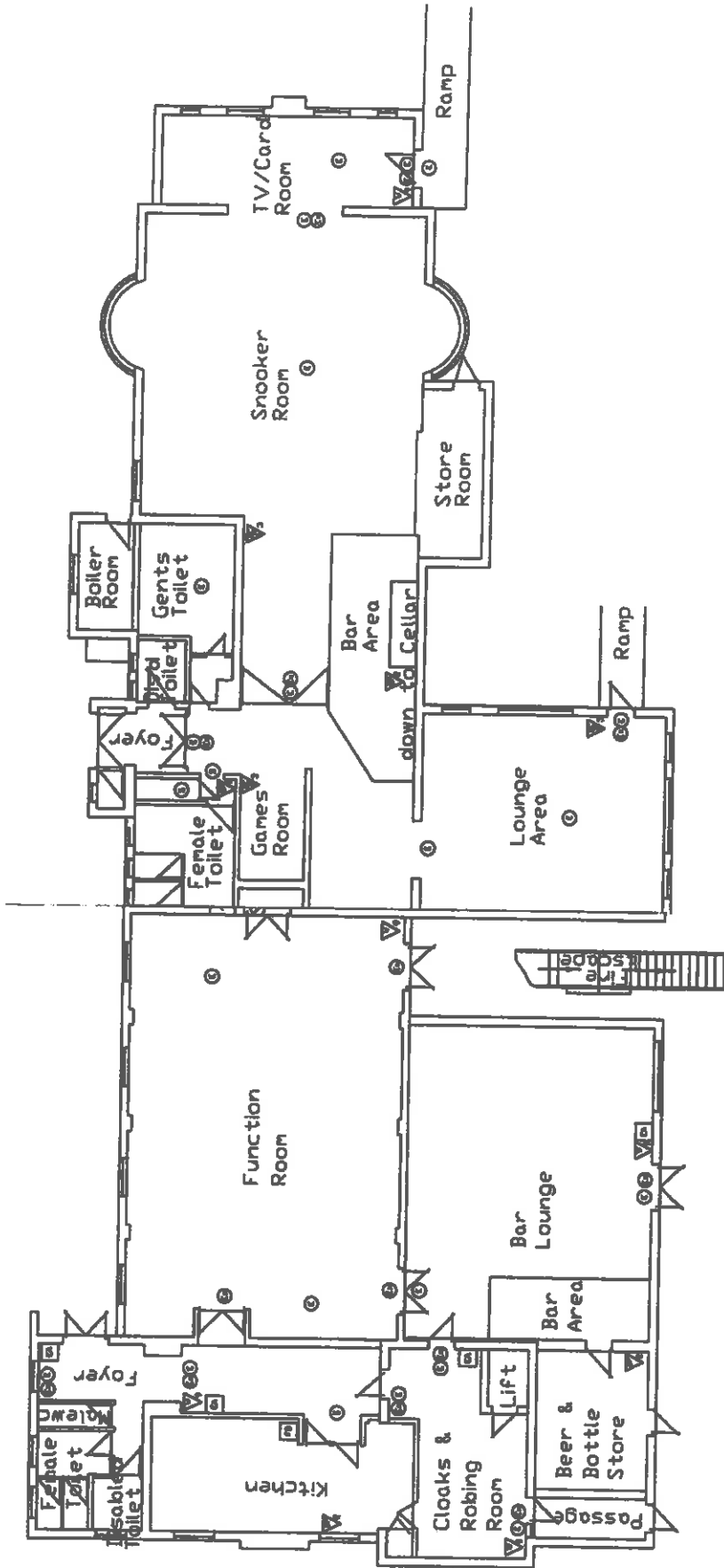
Declaration	<p>[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <p>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</p>
Signature	

	<p>work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note 15).</p> <p>The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see note 15)</p>
Signature	
Date	5 th March 2019
Capacity	Vice Chairman

For joint applications, signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent (please read guidance note 13). If signing on behalf of the applicant, please state in what capacity.

Signature	
Date	
Capacity	

<p>Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 14)</p>			
Post town		Postcode	
Telephone number (if any)			
<p>If you would prefer us to correspond with you by e-mail, your e-mail address (optional)</p>			



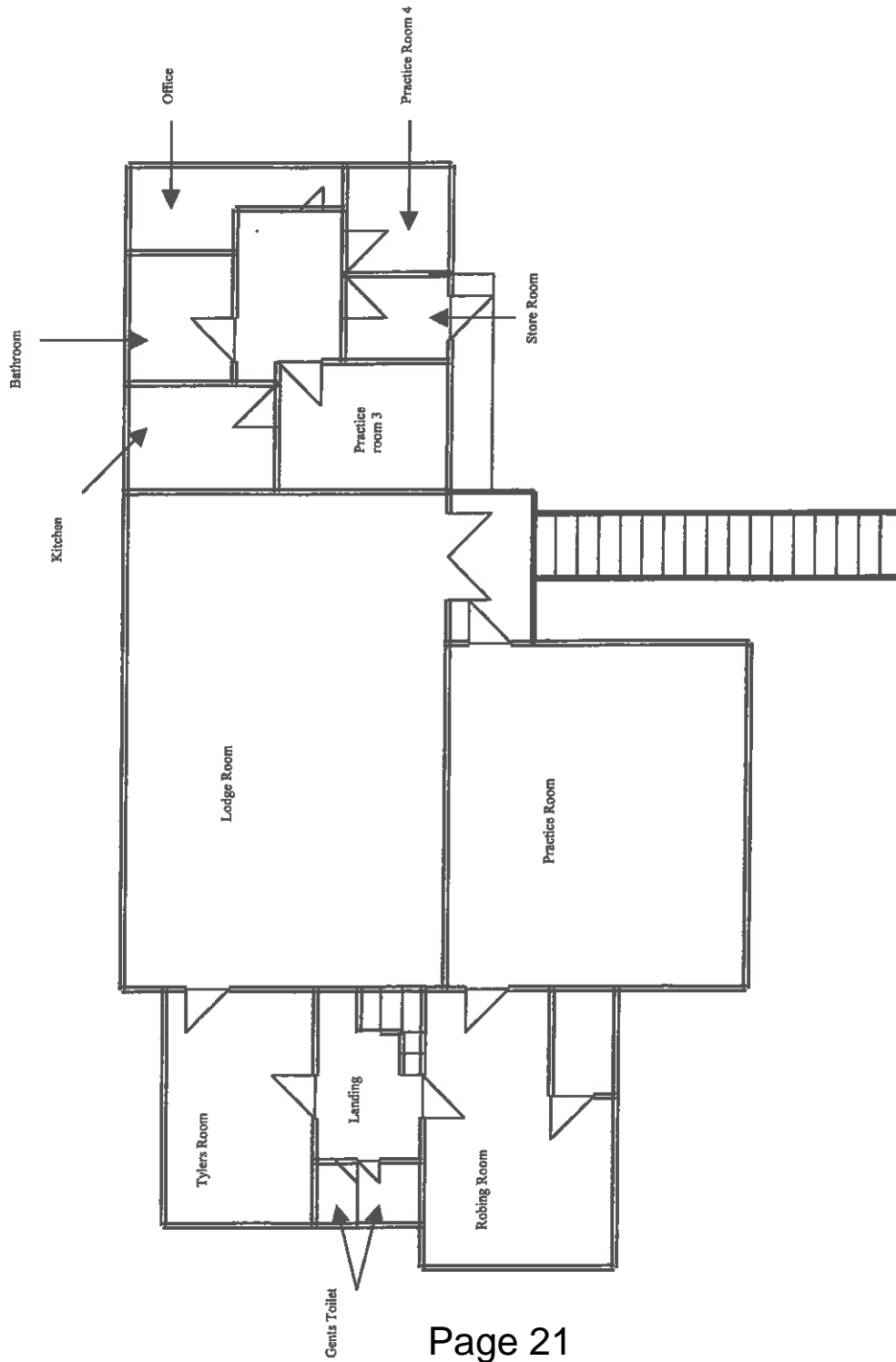
Ground Floor Plan

Ground Floor Plan

LAYOUT OF FIRE EXITS, DOORWAYS & SIG
 at the BOWLING CLUB, CLEVELEYS PARK
 WEST DRIVE, CLEVELEYS

LAYOUT
 AT THE

1st Floor Layout





**Licensing Act 2003
Club Premises Certificate**

CERTIFICATE NUMBER	CPC(A)0046
---------------------------	-------------------

Club Details
<p>NAME OF CLUB IN WHOSE NAME THIS CERTIFICATE IS GRANTED AND RELEVANT POSTAL ADDRESS</p> <p>The Park Club, Cleveleys</p> <p>2A West Drive Thornton Cleveleys Lancashire FY5 2BL</p>
<p>Telephone number</p>

<p>IF DIFFERENT FROM ABOVE THE POSTAL ADDRESS OF THE CLUB PREMISES TO WHICH THIS CERTIFICATE RELATES, IF ANY, OR IF NONE, ORDNANCE SURVEY MAP REFERENCE OR DESCRIPTION</p>

<p>WHERE THE CERTIFICATE IS LIMITED THE DATES THAT APPLY</p>
Not Applicable

<p>QUALIFYING CLUB ACTIVITIES AUTHORISED BY THE CERTIFICATE</p> <p>E.Live music-Indoors</p> <p>F.Recorded music-Indoors</p> <p>G.Dance-Indoors</p> <p>H.Similar to E,F or G-Indoors</p>
--

I. Making music-Indoors

J. Facilities for dancing-Indoors

K. Similar to I or J-Indoors

THE TIMES THE CERTIFICATE AUTHORISES THE CARRYING OUT OF QUALIFYING CLUB ACTIVITIES

E. Live music-Indoors	
SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00
F. Recorded music-Indoors	
SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00
G. Dance-Indoors	
SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00
H. Similar to E,F or G-Indoors	
SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00
I. Making music-Indoors	
SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00
J. Facilities for dancing-Indoors	
SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00

K. Similar to I or J-Indoors

SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00

SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00

SUNDAY TO THURSDAY	11:00 - Midnight
FRIDAY TO SATURDAY	11:00 - 01:00

THE OPENING HOURS OF THE CLUB

MONDAY TO FRIDAY	09:00 - 01:00
SATURDAY AND SUNDAY	09:00 - 02:00

This Club Premises Certificate is issued by Wyre Council as Licensing Authority under Part 3 of the Licensing Act 2003 and the regulations made thereunder

CLUB OPERATING CONDITIONS

CLUB RULES

Dated: September 2007

ANNEX 1

1.—(1) The responsible person shall take all reasonable steps to ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises in a manner which carries a significant risk of leading or contributing to crime and disorder, prejudice to public safety, public nuisance, or harm to children—

(a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—

(i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or

(ii) drink as much alcohol as possible (whether within a time limit or otherwise);

(b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic (other than any promotion or discount available to an individual in respect of alcohol for consumption at a table meal, as defined in section 159 of the Act);

(c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less;

(d) provision of free or discounted alcohol in relation to the viewing on the premises of a sporting event, where that provision is dependent on—

(i) the outcome of a race, competition or other event or process, or

(ii) the likelihood of anything occurring or not occurring;

- (e) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner.
2. The responsible person shall ensure that no alcohol is dispensed directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of a disability).
3. The responsible person shall ensure that free tap water is provided on request to customers where it is reasonably available.
4. (1) The premises licence holder or club premises certificate holder shall ensure that an age verification policy applies to the premises in relation to the sale or supply of alcohol.
- (2) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and a holographic mark.
5. The responsible person shall ensure that—
- (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
- (i) beer or cider: ½ pint;
- (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and
- (iii) still wine in a glass: 125 ml; and
- (b) customers are made aware of the availability of these measures.

Mandatory Licensing Condition effective from 6 April 2014

1. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.
2. For the purposes of the condition set out in paragraph 1—
- (a) “duty” is to be construed in accordance with the Alcoholic Liquor Duties Act 1979(6);
- (b) “permitted price” is the price found by applying the formula—

$P=D+(D \text{ multiplied by } V)$
where—

- (i) P is the permitted price,
- (ii) D is the rate of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
- (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;

- (c) “relevant person” means, in relation to premises in respect of which there is in force a premises licence—
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- (d) “relevant person” means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- (e) “valued added tax” means value added tax charged in accordance with the Value Added Tax Act 1994(7).

ANNEX 2

Conditions Consistent with the operating schedule

General

All members shall be over the age of 18 with the exception of junior members who are permitted to play sports outside and have restricted access to the premises.

As a private members club all members and guests are known

Prevention of Crime and Disorder

Admission is restricted to members and guests

A burglar alarm shall be installed at the premises.

A CCTV system is in place on the premises.

Public Safety

Emergency lighting should be installed at the premises and maintained in full working order.

All fire fighting equipment should be serviced annually.

The fire alarm should be tested regularly and records kept of such tests.

All portable electrical equipment should be tested annually.

Mechanical extraction should be maintained at the premises.

Gas and electrical certificates should remain current

An incident/accident book should be maintained on the premises for staff and customers

Prevention of Public Nuisance

A CCTV system shall be maintained covering the front doors.

The images recorded by the CCTV system shall be retained in unedited form for a period of not less than 31 days.

Members are issued with swipe cards to gain entrance to the premises

Visitors to the club must be signed in by a member

The names of guests will be known by the host, if a private function, or team captain if they are from a visiting team

Protection of children from harm

Unaccompanied children are not allowed on the premises, other than the sports ground, at any time

Accompanied children are only permitted for organised events, such as weddings etc., or under strict controls and must leave the premises by 21.00

All AWP machines shall be visible from the Bar

ANNEX 3

Conditions attached after a hearing by the licensing authority

None

ANNEX 4

Plan

Dated: September 2007

Dated this 2nd April 2009

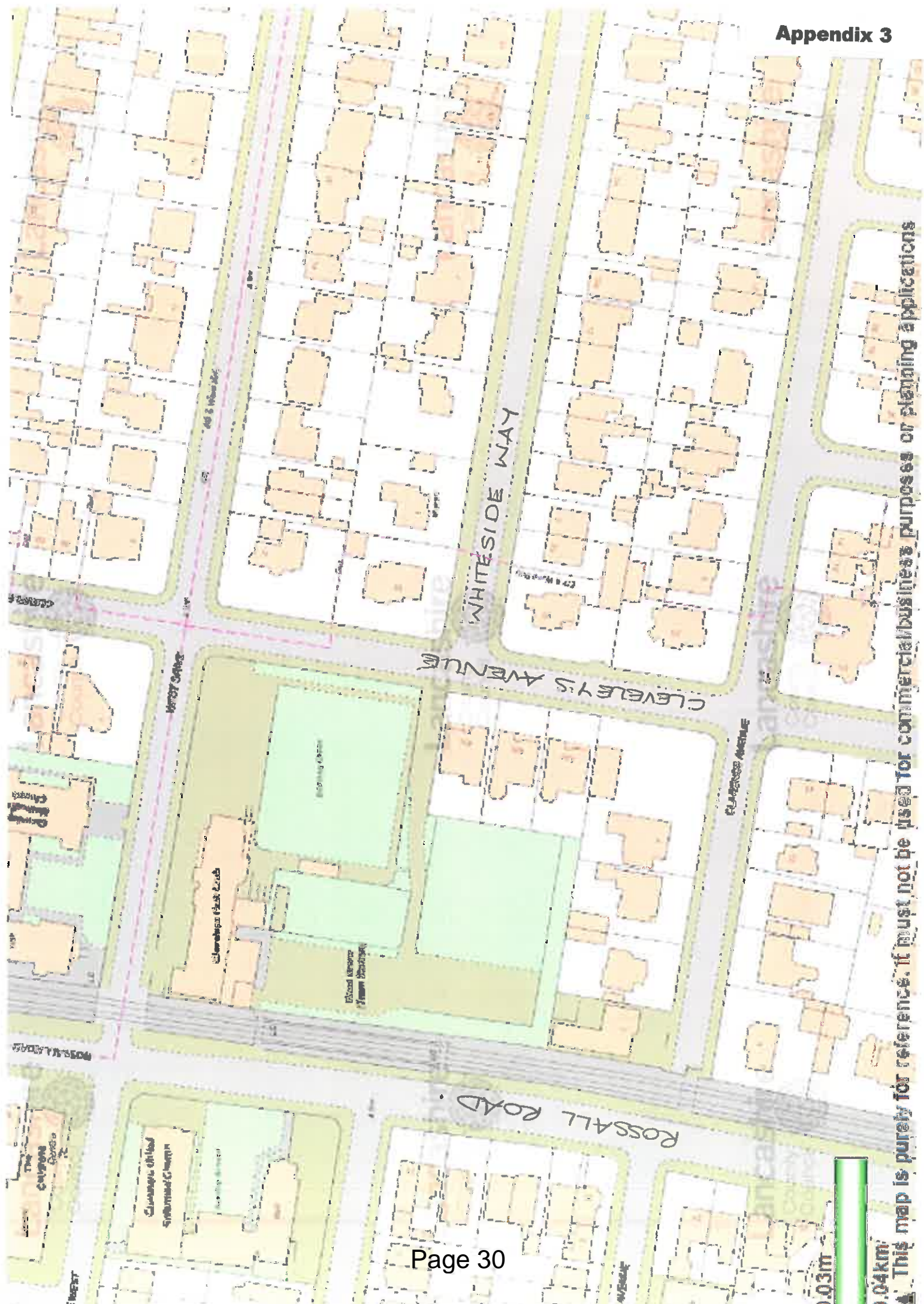
Issued on behalf of Wyre Council



Service Director, Health and Wellbeing

Licensing Section. Wyre Council, Breck Road, Poulton le Fylde. Lancashire. FY6 7PU

Tel: 01253 887406. Email: licensing@wyre.gov.uk. Website: www.wyre.gov.uk



This map is purely for reference. It must not be used for commercial business purposes or planning applications

Representations from Other Parties

REP 1 - Mr & Mrs B – Whiteside Way

REP 2 - Mr & Mrs P – Whiteside Way

REP 3 - Mr & Mrs M – Cleveleys Avenue

REP 4 - Mr & Mrs J – Cleveleys Avenue

REP 5 - Mr & Mrs B – Cleveleys Avenue

REP 6 - A & C – Cleveleys Avenue

REP 7 - Mr & Mrs C – Cleveleys Avenue

Tel.

WHITESIDE WAY
CLEVELEYS,
LANCASHIRE.

4TH APRIL 2019.

Dear Sir or Madame,

We have been informed that Park Club Cleveleys has applied for a license to extend entertainment and drinking hours to seven days a week and to the early hours of the morning. This is a "RESIDENTIAL" area close to a very busy junction West Drive on Cleveleys Avenue where there have been many serious accidents.

There are families with young children opposite and adjacent to the club who would be annoyed if kept awake with the noise and the banging of car doors. The remaining population are elderly and have lived in the area for many years.

The highly rated properties in the area contribute to Wyre finances.

Ours faithfully



Mr AND Mrs .51

7th April 2019

LICENCING OFFICER

WBC
CIVIC CENTRE
BRECK ROAD
POULTON LE FYLDE
FY6 7PU



Dear Sir/Madam

Reference- Licensing application Park Club, West Drive, Cleveleys

With regards to the above and attached I wish to lodge my objection in the strongest terms.

I am a resident of Whiteside Way, approximately 150yards away from the Park Club.

I object for the following reasons:-

- **Noise**, The Park Club is located in a mainly residential area & as an example they hosted an event last night (6th April 19) and at 1am the music from the club was so loud that I could clearly hear it in my bedroom which has double glazing, I put the TV on to drown out the music but it could still be heard, there would appear to be no sound proofing in the building. I start work at 6am & get very little sleep when these events take place. However they are occasional & so are tolerated, but if the planned application goes ahead this will be a daily occurrence.
- **Anti Social Behaviour**, I served the Wyre for 26yrs as a Uniform Police Sergeant, retiring in 2016 and as such was responsible for undertaking licensing visits and dealing with the subsequent unruly drunken behaviour displayed in late night establishments and the surrounding areas on closure. Which has the knock on effect of increasing crime in

the area ie assaults & damage. This would require extra Policing (along with the two existing late night establishments) which would have a cost implication to yourselves as a council and residents as tax payers.

- **Location**, as stated above the Park Club is located in a mainly residential area, away from the town's amenities, therefore it is likely that revelers leaving the club will make their way through the residential streets towards the 'takeaways & taxi ranks located in the main town centre area, so increasing the opportunity for noise & anti social behaviour rather than being located in the town centre where they can be swiftly dispersed by the two taxi companies.
- **Necessity**, Cleveleys currently has two late night establishments that more than adequately cater for the needs of its residents, The Royal on the Promenade & Wetherspoons in the main town centre. Cleveleys is only a small town and does not need another licenced premises open from 9am to 2am seven days a week.

To conclude there would be no benefit to the local area in allowing this application, however there would be a huge negative impact on the living standards of the residents in the locality.

I implore you to reject this application

Thank you in anticipation of your assistance in this matter

Yours Sincerely

Mr & Mrs . . P
Whiteside Way
Thornton Cleveleys
FY5

Cleveleys Avenue,
Thornton Cleveleys
Lancashire
FY5 2 3A

Dear Sir or Madam,

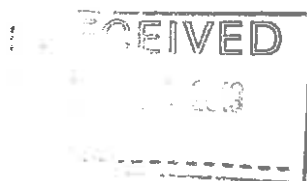
We are writing to express our concern at the application for a premises licence at the Park Club. The extension of hours and activities would, we believe, have a detrimental effect on a quiet neighbourhood, in a residential area.

This move will result in larger numbers of people on site, increased traffic flow & disturbing noise from late night revellers, & musical events.

From where we live these are significant factors.

Yours sincerely,

J D





Cleveleys Avenue
Thornton-Cleveleys
FY5 2
Tuesday 9th April 2019

The Licensing Section
Wyre Council
Civic Centre
Poulton-le-Fylde
FY6 7PU

**Representation against Application for a late-night Premises Licence at
The Park Club, West Drive, Cleveleys FY5 2BL**

Dear Sir / Madam,

It has come to our attention that the Park Club at West Drive Cleveleys has applied for a licence to remain open every night until 2am, to serve refreshments every night until 2am, to allow entertainment every night until 1am and to serve alcohol every night until 1am.

We wish to make a representation against this application because the late-night licence would cause a public nuisance and could lead to an increase in crime and disorder.

It would be a public nuisance because the area around the Park Club is a residential area. Like many other families, our home is close enough for us to be affected by loud music and noisy customers/members at the Park Club. We live diagonally across the road from the club. Last Saturday night we could hear music from the Park Club which was loud enough in some of our rooms for us to hear what songs were being played. We could even hear the audience singing along. Saturday night was perhaps a special event, and we understand that the club may occasionally wish to host a special event, but if loud music was played until 1am on a regular basis it would seriously affect our quality of life, especially in the summer when we might wish to leave a window open. Many other homes are close to the Park Club and would be similarly affected by loud music and by the noise of revellers in and around the club. It is reasonable to worry that people who are able to buy alcohol until 1am may not give too much thought to nearby residents trying to sleep.

We are also concerned about the potential for increased crime and disorder if the Park Club becomes 'the place to go' for late-night entertainment, refreshment and alcohol. A late-night licence would attract people who have left other drinking establishments that have closed at a more reasonable time. Local residents would not be able to sleep easy in our beds if we found ourselves living next door to a night club, with people (possibly the worse for drink) coming and going outside our homes until well after 2am.

In summary, our concern is that the club has applied for a licence to carry on until the early hours of the morning whenever they wish to do so, possibly every night. This would have a negative impact on the local area and the local residents, and we hope you will take account of this when you consider the application.

Yours faithfully,

Mr & Mrs E
Cleveleys Avenue
Cleveleys
Lancashire
FY5

14th April 2019

LICENSING OFFICER

Wyre Borough Council
Civic Centre
Breck Road
Poulton-Le-Fylde
FY6 7PU



Dear Sir /Madam,

Reference - Licensing application Park Club, West Drive, Cleveleys.

With regards to the above application we wish to make a representation.

We are family residents of Cleveleys Avenue and a direct neighbour to the Park Club.

We object to the application for the reasons of public nuisance noted below:

Noise - the building premises is old, erected in 1907 and appears to be lacking in design to contain modern levels of sound and vibration. This noise already has an impact on us with the current licensing hours despite us having triple glazing installed, whereby we currently have to close windows to minimise noise disruption on the occasions where events have been held. As these events have been occasional, this has been tolerated during our 32 years as residence in the direct vicinity. However, if this was to become more frequent through extension of hours, this situation would become intolerable and we are not aware that the club currently possess or intends to install any sound proofing or sound limiting devices. In addition, the Park Club advertises that it has parking for up to 70 cars and as parking is restricted on West Drive, the overspill of cars results in drivers frequently parking their vehicles on Cleveleys Avenue and Whiteside Way. As a consequence of the extended hours, visitors to the Park Club would be leaving the premises late into the early hours of the morning for example 2.00am and would cause additional traffic noise and the opening and closing of car doors. This was evident at an event held on 6th April 2019, whereby music could still be heard at 1.00am and the vehicles leaving after this time which also included several taxis which were waiting outside our property with their lights on engines continuously running. This a residential area and not a recognised taxi rank. Furthermore, the Park Club already has an exemption for caravans to be present on their land. This again would have an impact on the amount of available parking spaces. I attached a photo of evidence for an event held on the weekend of 08-10th March 2019.

Prevention of Crime & Disorder - since the opening of Wetherspoons on Victoria Road, we have already been exposed to an increased level of litter in our garden and in front of our property in addition to being woken into the night by intoxicated individuals and groups walking past our property who have urinated on the garden walls and fences as well as thefts of property from our garden. Extended hours at the Park Club would be a significant cause for concern, as I fear this would further exacerbate the antisocial behaviour that we already experience, particularly if individuals and groups are travelling between venues late into the night.

In summary, there are no perceived benefits to the local area in approving this application; moreover I consider that for the reasons outlined above this would have a significant negative impact on the day to day lives of many local residents.

Yours Sincerely,

Cleveleys Avenue
Thornton-Cleveleys
FY5 2BA

RE: Application by The Park Club for A Premises Licence

14th April 2019

To whom it may concern;

We wish to object in the strongest terms to the above application. The Park Club faces our home, in a quiet residential area. On Saturday 6th April, the Club had an event on and the noise levels from the DJ/music were unbearable, going well after 1am. We have 2 young children who were unable to sleep due to the extensive noise levels. Not only was this an issue, but the car park was full and so the overspill of guests parked all the way around the perimeter of our property and the nearby homes. The disruption as people left the Club and got into their cars was disgraceful. Surely this is not acceptable as a regular occurrence. Also we were left with cans and rubbish thrown into our garden from the leaving party.

Our house, along with next door, are part of the Cleveleys Cottage Exhibition of 1906, part of the Cleveleys Heritage Walk and as such should not be facing a nightclub! Cleveleys has sufficient late night venues without creating one in a historical residential area.

We are already saddened by the 13 caravans which set up in the car park behind the club last month which appears to now be an ongoing problem. Surely planning permission should be sought for this also?

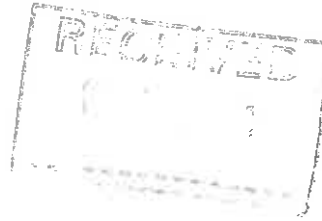
We are greatly concerned about the future of our neighbourhood and feel that this would jeopardise our families quality of life. We bought our home with the knowledge of it's wonderful history and the peaceful views opposite.

Please do not approve their application as doing so would be to the detriment of the current quiet residential environment.

Yours sincerely



Mr and Mrs C
Cleveleys Avenue
Cleveleys
Lancashire
FY52



16.04.2019

To Whom It May Concern

We write to make a representation with regards to the recent application to amend the premises license at the Park Club, Cleveleys.

Our representation is to appeal the fact that the premises does not comply with one of the licensing objectives- prevention of nuisance.

Our representation is based on the following criteria:

1. Regulated entertainment until 1am Monday-Sunday. This would cause a noise pollution in a residential area. As a direct neighbour to the Park Club we are already disturbed by customers leaving the club, vehicles leaving the rear car park late at night and doors opening and closing throughout the night. At present, on the occasions that the Park Club has functions on, we can hear the loud music and this also disturbs our young children. Our concern is this will become later and more frequent. We already have to persevere with the current noise levels coming from the Park Club. We have installed new windows in our property and often have to close the windows to block out some of the noise.
2. The Park Club have applied to extend their sale of alcohol hours until 1am and opening hours until 2am, Monday-Sunday. This is not in line with any other premises in the local area. The Park Club could become the 'last stop' which would cause a nuisance in the area with a potential increase in alcohol related nuisance.
3. The Park Club often has groups of over 10 caravans pitched on their rear carpark, directly behind where we reside. If there was to be an extension to the hours that the Park Club can serve alcohol and have entertainment on, there will be an increase in noise until late in the evening/early morning, which will disturb our young children.
4. There would be an increase in the amount of pedestrian traffic and vehicle traffic at unsocial hours. As the access to their rear carpark is directly next to our property, we are already disturbed by any traffic that accesses the carpark. This would become more frequent and at more unsociable hours.

We hope you consider all of the points raised above. We feel strongly that an agreement to the extension to the licensing hours of the Park Club would have a negative impact on all of the local residents and would not bring any benefits to the local area. As a direct neighbour to the club, we believe that these changes will negatively impact us.

Yours sincerely



Appendix 5

1. The primary purpose of the venue shall be that of a private members club and members are issued with a swipe card for admission.
2. Guests may attend the premises but must be signed in by a member and a register will be maintained at the premises, wherein the names of any guests will be duly recorded and must be made available to an authorised officer on request.
3. Non-members can attend the premises for private functions taking place in the function room and/or lounge area.
4. Any external areas will cease to be used for the consumption of food or drink at 22:00 hrs daily.
5. On these occasions, and on Friday & Saturday evenings, there will be a suitable member of management on the premises until the venue has closed.
6. CCTV, which complies with the following criteria, will be installed at the premises:
 - a. The CCTV system shall be installed, maintained and operated to the reasonable satisfaction of Lancashire Constabulary.
 - b. The system shall display on any recording the correct time and date of the recording;
 - c. The system shall be recording during all hours the premises are open to the public;
 - d. VCR tapes or digital recording shall be held for a minimum of 31 days and 21 days respectively, after the recording is made and will be made available to the Police or any authorised persons acting for a Responsible Authority for inspection upon request.
 - e. The system shall, as a minimum, record images of the head and shoulders of all persons entering the premises.
 - f. A staff member who is conversant with the operation of the CCTV system will be on the premises at all times that the premises are open to the public. This staff member will be able to show police, or any officer acting for a Responsible Authority, recent data or footage with the absolute minimum of delay when requested.
7. The licence holder shall notify the Police Licensing Unit on any occasion when the CCTV is to be inoperative for a period in excess of one working day and shall provide a certificate from a competent person stating the reason for the system being inoperative and the measures which have been taken to satisfy the licence conditions.
8. The premises will operate a zero tolerance drugs policy and any drugs found shall be confiscated, stored, disposed of or transferred in accordance with procedures agreed with the Lancashire Constabulary.
9. Security arrangements will be sufficient to discourage the sale and consumption of drugs: such arrangements to include regular checks of toilet areas.
10. At least one personal licence holder (whose identity will be known to all other staff engaged in the sale or supply of alcohol) will be available (or contactable by telephone) whilst the sale or supply of alcohol is being undertaken, except in the case of emergency.
11. An authorisation of sales, signed and dated by the DPS, shall be kept at the premises showing all persons authorised by them to make sales of alcohol at the premises. All staff involved in sales will be at least 18 years of age and will receive training to promote the licensing objectives. All training to be documented and records made available on request to Lancashire Police or any authorised officer.
12. There will be a "Challenge 25" scheme in operation at the premises, requiring any individual who appears to be under the age of 25 to provide identification to prove that

they are over the age of eighteen. In the event that the individual is unable to provide said identification, then the sale of alcohol will be refused. The only forms of identification which will be accepted as proof of age are:

- a. a valid UK Passport;
- b. a valid UK photocard driving licence;
- c. a PASS card; and / or,
- d. any other form of identification previously agreed with representatives from the Blackpool Police Licensing Unit.
- e. any other nationally or locally approved form of identification which may be introduced in the future.

Signs promoting this policy shall be prominently displayed at public entrances and alcohol sales areas.

13. All staff to have received suitable training in relation to the Proof of Age Scheme to be applied upon the premises. Records to evidence this will be made available to an authorised officer upon request.
14. An incident book will be maintained, in which shall be recorded:
 - a. All incidents of crime and disorder
 - b. Refused sales to suspected under age / drunken persons
 - c. A record of any person refused admission or asked to leave the premises
 - d. Details of occasions upon which the Police are called to the premises
 - e. The use or discovery of drugs. That book shall be available for inspection by a Police Officer or authorised person.
15. Risk assessments as to the need for licensed door supervisors will be undertaken for general business and for special events. Those risk assessments will be made available to responsible authorities on request.
16. There is emergency lighting throughout the building.
17. Fire Risk assessment to comply with the Regulatory Orders have been completed.
18. Firefighting equipment is serviced annually.
19. Fire alarm tests are carried out regularly and recorded.
20. PAT testing is carried out annually.
21. There are current gas and electrical safety certificates.
22. Mechanical extraction is in place.
23. The designated premises supervisor or the personal licence holder for the premises who is supervising the sale or supply of alcohol at that time shall not permit customers to congregate and consume alcohol sold or supplied by that premises in a public place within the immediate vicinity of the premises and in an area not so licensed for consumption to the annoyance or obstruction of others and shall prevent the removal of alcohol if it is intended for such a purpose.
24. The noise level from the premises whilst being used for public entertainment purposes shall not exceed background level at the nearest residential premises.
25. All external doors and windows shall be kept closed when regulated entertainment s being provided except in the event of an emergency.
26. The licence holder or his representative shall conduct regular assessments of the noise coming from the premises on every occasion the premises are used for regulated

entertainment and shall take steps to reduce the level of noise where it is likely to cause a disturbance to local residents. A written record shall be made of those assessments in a log book kept for that purpose and shall include, the time and date of the checks, the person making them and the results including any remedial action.

27. No light from or on the premises and any other light under the control of the premises shall be provided where that light causes a nuisance to any nearby premises.
28. Refuse such as bottles shall be disposed of from the premises at a time when it is not likely to cause a disturbance to residents in the vicinity of the premises. Empty glasses and bottles will be frequently collected from the premises.
29. There shall be no emission from the premises of any offensive smells, which are likely to cause a nuisance.
30. The premise licence holder will arrange for litter and cigarette debris dropped in the vicinity of the licensed premise to be collected and removed at the end of operating hours each night.
31. The Licensee shall ensure that staff departing late at night when the business has ceased trading, conduct themselves in such a manner to avoid disturbance to nearby residents.
32. Functions which specifically target young people aged 17-18 years (for example birthday parties) will not be allowed to take place on the premises.
33. Children under 16 must be supervised by a responsible adult at all times.
34. Any person under 18 is only permitted to remain on the premises until 22.00 hours.

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